

WEST QUANTOXHEAD PARISH COUNCIL

Minutes of the Meeting of the Parish Council Meeting
held on Wednesday 4th September 2024 at 7.30 pm in West Quantoxhead Village Hall

Attendees:

WQPC Councillors:	P Mote (Chairman), P Gibbons, W Robinson, S Sherry and H Stamp
Somerset Councillors:	Woods
Avon & Somerset Constabulary:	None
Clerk:	Mrs Michelle Francis
Public:	One member

Apologies:

WQPC Councillors:	A Cottrell, M Philipson
Somerset Councillors:	Davies
Other	-

Before the start of the meeting there was a presentation from the local Patient Participation Group based at West Somerset Medical Centre, with the aim at raising awareness and that they can be contacted to report issues and with any suggestions. It was suggested that a notice was displayed on the noticeboards.

24/44	Apologies for absence as noted above and reason for absence approved
24/45	Declarations of Interest There were none
24/46	Approval of the Minutes of the Meeting held on 3rd July 2024 It was unanimously resolved to approve the minutes of the meeting Proposed Cllr Sherry, seconded Cllr Stamp
24/47	Matters from the Minutes – for the purpose of report only – None reported
24/47.1	(Item 24/34.4) It was noted the lights at road junction to St Audries Park were in fact still lit and causing issues to motorist – this was discussed under item 24/52.4
24/48	Reports
24/48.1	<u>Avon and Somerset Constabulary</u> It was resolved to note the newsletter that had been forwarded. Cllr Stamp would attach a copy on the noticeboard.
24/48.2	<u>Somerset Council</u> – Written reports had been received from Cllrs Davies and Woods and forwarded to members. Cllr Woods reported that some facilities were being sold; Cllr Gibbons asked what the revenue would be used for and was advised mainly revenue, however, permission was awaited from central Government for all. It was noted a large number of redundancies were being undertaken.
24/48.3	Quantock Hills JAC – Cllr Philipson had forwarded a report from the meeting held on 23 rd July advising that guidance had been drawn up regarding small commercial outlets (ie, refreshment vans) applying for permission to operate from car parks etc. Permission will generally be given but the situation will be monitored and may be withdrawn if there was a negative impact on the environment.
24/48.4	<u>Local Community Network</u> – A report had been circulated and was verbally given at the meeting. It was noted the police would attend meetings and be in attendance up to 30 minutes before the meetings to enable attendees to discuss any concerns, which would create closer working relationships. A template had been received from Somerset Council regarding vegetation overhanding the footway – it was agreed to use the template if the need arose.

24/49	Correspondence																																																
24/49.1	It was resolved to note the contents of the correspondence log.																																																
24/49.2	The email received from a Parishioner regarding issues in Bracken Edge was noted.																																																
24/50	Finances																																																
24/50.1	Current Financial Statement – The current account balance as of 04.09.2024, was £7,082.56																																																
24/50.2	Bank Reconciliation – it was agreed the Chairman would sign the reconciliation and duly undertaken.																																																
24/50.3	<u>The meeting authorised the issuing of the following cheques:</u> Proposed Cllr Gibbons, seconded Cllr Sherry, resolved																																																
	<table border="1"> <thead> <tr> <th>Date</th> <th>Details</th> <th>Cheque No.</th> <th>Invoice No.</th> <th>Total Bank £</th> <th>VAT £</th> </tr> </thead> <tbody> <tr> <td>04.09.24</td> <td>Kingfisher Direct Ltd Grit Bin</td> <td>220</td> <td>Pro-forma</td> <td>130.79</td> <td>21.80</td> </tr> <tr> <td>04.09.24</td> <td>Clerk Wages & NI April - June</td> <td>221, 222</td> <td>April-June</td> <td>643.05</td> <td>0.00</td> </tr> <tr> <td>04.09.24</td> <td>Greenway Ground Maintenance Grass Cutting</td> <td>223</td> <td>88</td> <td>64.50</td> <td>0.00</td> </tr> <tr> <td>04.09.24</td> <td>Mr P Mote Bus Shelter Repairs</td> <td>224</td> <td>155814</td> <td>334.69</td> <td>55.78</td> </tr> <tr> <td>04.09.24</td> <td>West Quantoxhead Village Hall Hall Hire</td> <td>225</td> <td></td> <td>24.00</td> <td>0.00</td> </tr> <tr> <td>04.09.24</td> <td>SALC Affiliation Fee</td> <td>226</td> <td>1080</td> <td>106.13</td> <td>0.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>Total Amount</td> <td>£1,243.16</td> <td></td> </tr> </tbody> </table>	Date	Details	Cheque No.	Invoice No.	Total Bank £	VAT £	04.09.24	Kingfisher Direct Ltd Grit Bin	220	Pro-forma	130.79	21.80	04.09.24	Clerk Wages & NI April - June	221, 222	April-June	643.05	0.00	04.09.24	Greenway Ground Maintenance Grass Cutting	223	88	64.50	0.00	04.09.24	Mr P Mote Bus Shelter Repairs	224	155814	334.69	55.78	04.09.24	West Quantoxhead Village Hall Hall Hire	225		24.00	0.00	04.09.24	SALC Affiliation Fee	226	1080	106.13	0.00				Total Amount	£1,243.16	
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24/51	Planning																																																
24/51.1	There were no applications to consider																																																
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24/52	Highway Matters																																																
24/52.1	Trees along the main A39 road – a reply was still awaited from Somerset Highways after their inspection, reference 616185. This would continue to be chased.																																																
24/52.2	Corner of Luckes Lane – There had been no further response regarding the acceptance of option 2, regarding the improved signage and refreshing of line markings. This would continue to be chased.																																																
24/52.3	The Avenue – still awaiting a reply from Somerset Council Highways. This would continue to be chased.																																																
24/52.4	Lights at St Audries Wedding Venue – a reply had been received advising too much time had lapsed after planning permission. It was resolved to write to St Audries Park to request a reflector shield was placed to obscure the light from causing issues.																																																
24/52.5	SID (Speed Indicator Device) – awaiting a reply from Somerset Council Highways.																																																
	Cllr Stamp advised there were several ash branches that appeared to be deadwood overhanging Hill Lane. Also, an Oak tree, before the reservoir, had a split trunk which was of concern. The owner would be contacted to advise.																																																
24/53	Village Defibrillator																																																
24/53.1	Cllr Gibbons would continue to investigate possible options and funding.																																																

24/54	Removal of the Post Box on The Avenue and possible re-location
	Cllr Philipson had advised there was no update. It was noted that as it had been removed at the request of the owner, then all avenues had been exhausted and nothing further could be done.
24/55	Grit Bins
	The payment for a grit bin had been authorised under 24/50.3.
	Locations and numbers of the other bins were noted as: Staple Cross (59); Cllr Stamp would check on how full this was The Avenue/A39 (60); - full Weacombe Road (205); being replaced Staple Hill Lane (252); half full Rydon Hill (315) broken
24/56	Bus Shelter
	Cllr Mote advised repairs to the bus shelter on the village hall side of the A39 had been completed. The repairs to the other side had started. It was reported the seat had been unscrewed and removed – it was not known who had removed it.
	It was noted the shelters would require re-staining; this would be looked at in Spring 2025
24/57	Repair to Noticeboard located at the Garage
	Cllr Robinson confirmed he had completed repairs to the noticeboard, located on the side of the petrol garage. Cllrs Mote and Stamp held the keys and would keep updated with notices. Cllr Mote would remove the parish council name from the old noticeboard at the front of the garage.
24/58	Grass Cutting and Weed Spraying
24/58.1	Cllr Mote advised he would draw up a new specification for the grass cutting 2025-2026. Consideration would be given for one- and two-year contracts.
24/58.2	Spraying around the village was considered but it was agreed due to potential costs and environmental issues, this would not be undertaken.
24/59	Village Cream Tea
	The cream tea had been successful and had raised £87.00 towards the village defibrillator. Further events around Christmas would be considered.
24/60	FUTURE MEETINGS 2024
	6 th November 2024
	The meeting closed at 8.37 pm.

Signed Cllr Sherry

Dated ... 6th November 2024